



2019-2020 Dependent Verification Worksheet

Federal Aid Programs

Your financial aid application has been chosen for a review process called “Verification.” Verification is a process by which Tougaloo College compares the information on your application with the IRS transcripts of you and your parent’s 2017 tax return, W-2 forms, and any other financial documents. The law says that our institution has a right to ask for this information before we award you Federal aid. If there are differences in the application and the financial documents, then an electronic correction is made to your application.

What you should do for verification?

1. Complete and **sign** this verification worksheet.
2. Return with this worksheet, a SIGNED IRS transcript of you and your parent’s 2017 tax returns and W-2 forms.
3. Submit the information to the financial aid office as soon as possible.
4. Once the financial aid office has your documentation, the verification will be completed and any corrections will be made by the financial aid office.
5. Once verification is completed, then you can be awarded federal aid.

A. Student Information

Last Name	First Name	M.I.	Social Security Number
Address (include apt. no.)			Date of Birth
City	State	Zip code	Phone number (include area code)

B. Family Information

List the people in your parents’ household, include:

- Yourself and your parent(s) (including stepparents) **even if you don’t live at home.**
- Your parents’ other children even if they don’t live with your parents, **if your parent will supply over fifty percent of their support** from July 01, 2019 to June 30, 2020, or if the child must provide parental information when they file FAFSA.
- Other people that now live with your parents, **if your parent will supply over half of their support** from July 01, 2017 to June 30, 2018.

Write the names of all household members in the space below. Write the name of the college you or any other household member will be attending at least half time between July 01, 2019 and June 30, 2020 in a degree seeking program. Do not list a college for your parents even if they are enrolled. Their enrollment does not count according to FAFSA regulations.

Full Name	Age	Relationship	College
		Self	

C. Tax Forms

You must provide us with some information from you and your parents 2017 tax returns in the form of a SIGNED IRS transcript. Tax returns include the 2017 IRS Form 1040, 1040A, 1040EZ, TeleFile Fax Record, a tax return from Puerto Rico or a foreign income tax return. Please see the enclosed document on how to request an IRS Transcript.

Check one line if it applies to you, and check one line if it applies to your parent.

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|--|----------------|---------------|
| | Student | Parent |
| • Check and attach a SIGNED IRS transcript of your 2017 tax returns. | _____ | _____ |
| • Check and attach all 2017 W-2 forms | _____ | _____ |
| • Check and complete: IRS transcript will be provided to the school by _____ (date). | _____ | _____ |
| • Check if you will not file or if you are not required to file a 2017 U.S. Income Tax Return. | _____ | _____ |

(Please be sure to complete section E if you did not file)

To obtain an IRS tax return transcript, go to www.irs.gov and click on the “Order a Return or Account Transcript” link, or call 1-800-908-9946. Make sure to request the “IRS tax return transcript” and not the “IRS tax account transcript.” For whom you are requesting the transcript for; you will need the Social Security Number, date of birth, and the address on file with the IRS (normally this will be the

