



2019-2020 | SAP Academic Plan

Instructions: Schedule an appointment with your academic advisor to complete this form. Both you and your advisor must sign this form. Submit the completed form to the Student Academic Success Centers (SASCS). No financial aid will be disbursed until this form is received and approved by our office.

Semester Requirements:

1. Earn a minimum Semester GPA of 2.00 (computed using a 4.00 scale). A higher GPA may be necessary to reach good standing.
2. Limit withdrawals ("W", "WP", "WF").
3. Maintain a minimum 67% completion rate while progressing toward completion of declared degree.
4. Degree coursework must be courses in student's declared degree/certificate program.
5. Achieve passing grades in all registered courses.
6. Continuous progression towards fulfilling all academic plan requirements.

Student's Name (please print): _____ **ID:** _____

Major: _____ **Department:** _____ **Academic Term:** FA SP SU | 20 _____

| Academic Advisor | | <i>Please contact the Office of Student Financial Aid for further questions</i> | |
|--|---|---|--|
| The student failed to meet the standards of Satisfactory Academic Progress (SAP) for financial aid. It has been determined that the student needs more than a single semester to remediate their cumulative GPA or overall completion rate of coursework. The advisor's role in developing this Academic Plan is to assist the student in understanding how best to structure their coursework so that they can improve their GPA, avoid unnecessary withdrawals, and complete their degree. | | | |
| Previous Term GPA | | Cumulative GPA | |
| Hours Earned Towards Graduation | | Hours Needed to Graduate | |
| SECTION A. Academic Services | | | |
| Indicate the services below that the student may need to improve their performance. Academic services (e.g. advisement, counseling, support, tutoring) are mandatory for students under certain conditions, and are solely up to the student success center. SASCS may periodically indicate new areas of improvement after a satisfactory academic progress (SAP) review or academic counseling, and mandate services in order to improve your performance. | | | |
| <input type="checkbox"/> Academic Advisement | <input type="checkbox"/> Community Resources | <input type="checkbox"/> Student Disability Services | |
| <input type="checkbox"/> Academic Counseling | <input type="checkbox"/> Counseling Services | <input type="checkbox"/> Other _____ | |
| <input type="checkbox"/> Academic Tutoring | <input type="checkbox"/> Financial Aid Counseling | <input type="checkbox"/> Other _____ | |
| <input type="checkbox"/> Career Services | <input type="checkbox"/> Mentoring | <input type="checkbox"/> Other _____ | |

SECTION B. ACADEMIC PROGRESS

Can the student reasonably meet the terms of this academic plan in their current major? Yes No

If no, what accommodation under this plan should be considered?

Indicate below your assessment of the student's ability to progress towards their degree.

POA (Plan of Action): What recommendations were discussed with the student to improve their academic performance?

Graduation Plan on File: Yes No Date Created: / /20

I have met with this student and discussed this academic plan; which if followed, may allow the student to attain the academic standing required for Tougaloo College's requirements for graduation. This plan should reflect *S.M.A.R.T* goals for the student that are **Specific, Measurable, Attainable, Realistic, and Timely**

SECTION C. Academic Plan Certification

STUDENT'S Signature: Print Name:

ADVISOR'S Signature: Print Name:

Email: Phone:

Date Plan Established: