

BUDGET NARRATIVE – Program Year 1  
Revision 2  
July 1, 2010 – June 30, 2011

Name of Institution: Tougaloo College  
Activity Title: Your Program

Personnel		\$22,750
Principal Investigator	\$7,000	
Assistant Principal Investigator	\$6,000	
Faculty Stipends to assist in the developing and facilitating staff development activities and event, including pre-conference and various staff development and training sessions. 5 events/activities x 2 faculty per event x \$500/day	\$1,250	
Faculty Fellow Stipend	\$1,750	
Clerical support to assist with publications, conference mailing, etc.	\$6,750	
Travel		\$4,000
Travel to attend professional conferences	\$4,000	
Resource/Training Materials		\$600
Books, software, journals, subscriptions, book series, shelving and furniture for resource room	\$600	
Contractual		\$4,000
Facilitators to provide workshop for Faculty, Deans, and Department Chairs	\$4,000	

Other		\$28,415
Meals/refreshments for program, conference, workshops participants.	\$3,460	
Faculty Development "Mini-Grants" provided to faculty on competitive basis to promote best practices in teaching/ learning strategies, teaching critical thinking and analytical reasoning skills, etc. Estimated at 8 mini grants	\$20,590	
Appliances (such as TV, microwave, etc.) to assist in faculty development training, workshops, and conferences	\$100	
Total Project Cost		\$55,500

Example