



TOUGALOO
1869
COLLEGE

INTERNATIONAL UNDERGRADUATE STUDENT *Guide to Admissions*



2017
2018

Dear Prospective Undergraduate International Student,

We are delighted that you are interested in Tougaloo College. One of the most important decisions you will make in life is deciding which college to attend. Tougaloo College understands that international students bring a valuable cultural diversity to its classrooms and campus. The cost to attend Tougaloo College is affordable because international students do not pay out-of-state fees, which are sometimes double the amount paid by residential students at many institutions.

As an international student, you will need the Form I-20 to apply for an F-1 student visa at the American Consulate/Embassy. To apply for admission, please submit the following required documents:

1. International Undergraduate Application for Admission.
2. English language proficiency is critical to your success at Tougaloo College. If English is not your country's native language, you are required to proof of English language proficiency. Applicants may submit official results of either the Test of English as a Foreign Language (TOEFL) (<http://www.ets.org/toefl>) or the International English Testing System (IELTS) (<http://www.ielts.org/>).

- TOEFL: internet-based score of 60, paper-based score of 500
- IELTS score of 5.0 or greater in all subsections

Please note, we do not consider any conversion between TOEFL and IELTS, we accept the official score provided as is.

If English is your country's native language, no English language proficiency test is needed but in lieu of the TOEFL and IELTS, the following ACT or SAT scores are acceptable:

- ACT: English score of 24; SAT: 500+ verbal/critical reading score or 560+evidence-based reading/writing score.

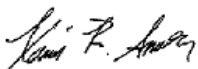
In order for your test scores to be available in time for our review, we recommend that all tests should be taken a semester before applying. All scores should be sent directly to Tougaloo College from the testing agency.

3. Official copies of high school and/or college transcripts. The transcript must be translated into English, with a converted grade point average, reflecting one from a 4.00 scale. If applicants utilize U.S. Translation Services, the translator must be a member of the American Translators Association.
4. Affidavit of Support.

All requested documents should be mailed to: Tougaloo College, Office of Admissions, 500 West County Line Road, Tougaloo, MS 39174. Upon receipt of the required documents, Tougaloo College will review and evaluate your information to make an admission decision. When admission is granted, you will receive an e-mail notification of official acceptance from the College along with an International Admitted Checklist to guide you in becoming an enrolled student.

Once again, thank you for considering Tougaloo College.

Avid In Service,



Xavier R. Amos
Admissions Manager

INTERNATIONAL UNDERGRADUATE ADMISSION

Tougaloo College is committed to enrolling a diverse and talented student population. A part of what makes Tougaloo College special is the variety of experiences and backgrounds our students bring to our campus community. Applicants are classified as international if they are not United States citizens, dual citizens, or permanent residents, and if they are applying for an F-1 student visa. International students may apply to study full-time in any degree program or major for which the College has been granted authorization by the U.S. Department of Homeland Security or Student Exchange Visitor Program to enroll international students.

The Office of Records issues the I-20 Form (the certificate of eligibility to study in the U.S.) to International students who intend to pursue full time studies to obtain a degree. An I-20 Form will not be issued to any student who does not meet the college admission and U.S. immigration requirements. International students must present the I-20 Form to a U.S. Embassy or Consulate when applying for a student visa (generally this will be an F-1 visa). Once you have been accepted to Tougaloo College and have obtained your I-20 and visa, it is time to make a transition to campus. Per United States regulations, international students on a student visa can enter the U.S. no earlier than thirty days before the start of their semester.

If you currently have a US visa, and are in the United States, you may be required to complete an International Undergraduate Student Visa Clearance Transfer Form. Only International students who have recently attended a U.S. institution need to fill out this form. International Undergraduate Student Visa Clearance Transfer Form should be filled out, signed, and mailed to the Admissions Office by your Designated School Officer from the previous institution. You may also need to present your I-94 Card, your passport, a U.S. visa and any other immigration documents you currently hold to the Office of Admissions.

College acceptance is the first of several steps you must take to begin your studies in the U.S. The Office of Admissions provides information about required documentation, fees, and processes to complete prior to your first semester. All materials submitted in the process of applying to the College become the property of the college and will not be returned to the applicant.

International students are encouraged to **apply early to prevent application processing and visa delays**. You should apply online no later than the application deadlines. Application deadlines for Undergraduate International Students:

Semester	If Out of Country	If Already in the United States
Fall	May 31	June 1
Spring	October 31	November 1
Summer	February 28	March 1

The application and all official supporting documents must be submitted by the posted deadlines above for the requested entry date. You should begin well in advance (six months to one year prior to date of beginning classes) to prepare for submitting the application and other required documents. We encourage you to respond promptly, as some of your documentation requires additional time to be received and reviewed. International students must show evidence that they have sufficient funds available to them to pay for their educational and living expenses while enrolled. International students are not eligible for state or federal financial aid. We urge international students to research scholarship opportunities from private organizations both within the US and your home country.

The College cannot issue you an I-20 form, certificate of eligibility, to attend Tougaloo College until you have completed all documents and met all admissions and U.S. immigration requirements.

If you have questions, please contact the Office of Admissions at 601-977-4512 or xamos@tougaloo.edu.



Tougaloo College Majors by Division

DIVISION OF EDUCATION, SUPERVISION AND INSTRUCTION

Dr. Pamela Russ, Dean

601-977-7744

pruss@tougaloo.edu

Child Development
Elementary Education
Health and Physical Education
Health and Recreation
Special Education
Secondary Education

AA Degree

Child Development
Early Childhood

DIVISION OF HUMANITIES

Dr. Andrea Montgomery, Dean

601-977-4431

amontgomery@tougaloo.edu

Art
Art Education
English
Emphasis in Creative Writing
Emphasis in Secondary Education

Liberal Studies

Mass Communications
Emphasis in Advertising
Emphasis in Print Journalism
Emphasis in Public Relations
Emphasis in Radio and Television Broadcasting

Music

Music Education
Music Performance
Emphasis in Vocal
Emphasis in Piano

Religious Studies

DIVISION OF NATURAL SCIENCES

Dr. Bianca Garner, Dean

601-977-7782

bgarner@tougaloo.edu

Biology
Biology Education

Chemistry
Chemistry Education
Computer Science

Mathematics

Emphasis in Computer Science

Mathematics Education

Physics

Physics Education

Programs

Nursing (Early Entry)

Pre-Engineering

Pre-Health (Includes Pre-Medicine, Dentistry, Veterinary Medicine, Pre-Pharmacy, Pre-Physical Therapy and Allied Health)

DIVISION OF SOCIAL SCIENCES

Dr. Stephen Rozman

601-977-6173

srozman@tougaloo.edu

Economics

Emphasis in Accounting

Emphasis in Business Administration

History

Emphasis in African American Studies

History Education

Political Science

Emphasis in International Studies

Psychology

Sociology

Emphasis in Social Work

Program

Pre-Law

MINORS

The minor is a separate program of study which is open to any student regardless of the declared major. Minors are at least 20 additional hours of study.

Biology

Chemistry

Disaster Response and Coastal Studies

Physics

Psychology



International Undergraduate Admission Application

Please submit completed applications at least six months prior to the preferred term.

Family Name _____

_____ Last First Middle

Date and Place of Birth _____ / _____

_____ / _____ / _____ Day Month Year City Country

Social Security Number, if available _____ Gender Male Female

Permanent Address of Country of Citizenship _____ Present Mailing Address _____

Country of Citizenship _____ Phone number (U.S.) _____

E-mail Address _____ Non-immigrant status _____

Date you wish to enroll: Year _____ Semester: Fall Spring

What subject do you intend to study at Tougaloo College? _____

Have you taken the SAT (Scholastic Aptitude Test)/ACT (American College Test)? Yes No Test Date _____ Scores _____
Accepted scores: ACT: 24 on English; SAT: 500+ verbal/critical reading score or 560+ evidence-based reading/writing score

Have you taken the IELTS (International English Language Testing System) Test? Yes No Test Date _____ Scores _____
Accepted score: 5.0 or greater in all sub-sections.

Have you taken the TOEFL (Test of English as a Foreign Language)? Yes No Test Date _____ Scores _____
A minimum passing score of: 173/computer-based; 500/ paper-based; or 60/internet-based.

Secondary School Attended _____ Graduation Date _____

High School or Colleges/Universities Attended	Dates of Attendance

Are you currently enrolled in college? Yes No If yes, when is your expected date of graduation? _____

Have you ever applied to Tougaloo College? Yes ____ No ____ If yes, when? _____
Year Month

Did either of your parents or any other family member attend Tougaloo College? Yes No

Tougaloo College is committed to maintaining an educational environment characterized by safety, respect, and integrity. Answering “yes” to the question below does not automatically preclude admission to Tougaloo, but will require further review. Have you ever been expelled from, suspended from, or placed on probation at any high school or college for disciplinary reasons, academic dishonesty, or because of an offense that harmed or had the potential to harm others or yourself, or are you ineligible to return to any high school or college you have attended? Yes No

If you wish to authorize someone to act on your behalf in this admission application, to have access to your admission file, and to know whether you have been admitted, print the person’s name here: _____

I certify that the information submitted on this form is true to the best of my knowledge. I understand that failure to give complete and accurate information in this application could result in revocation of admission to Tougaloo College and cancellation of any subsequent enrollment.

Signature of Applicant _____ Date _____

Tougaloo College does not discriminate on the basis of sex or handicap pursuant to the requirements of Title IX of the Education Amendments of 1971 Public Law 92-318; and Section 504 of the Rehabilitation Act of 1973, Public Law 93-112. Tougaloo does not discriminate on the basis of race, color, national and ethnic origin, or sex or handicap in the administration of its educational policies, admission and recruiting polices, and athletic and other school administered programs.



Affadavit of Support for International Admissions

(Requesting an I-20 or DS 2019 document from Tougaloo College)

All international students must be able to demonstrate financial ability to pay academic ad living expenses before Tougaloo can issue an immigration document. Students must ensure that they have the funds to cover all expenses for the duration of their enrollment. This document must be signed by the student.

ESTIMATED EXPENSES FOR INDIVIDUAL INTERNATIONAL STUDENT <i>Fees are subject to change without notice.</i>	Residential
Tuition	\$10,130.00
Housing Deposit	\$50.00
Room/Board	\$6,400.00
Comprehensive Fees (Includes services provided by Student Life, Student Activities, Residential Services)	\$1,155.00
Personal (Includes travel to and from the home country or other travel while in the United States as well as housing, and meals during major holidays and breaks and other miscellaneous expenses)	\$3,500.00
Books and Supplies	\$2,000.00
Total Estimated Annual Tuition and Fees	\$23,235.00

SOURCES OF FUNDS	Amount in US\$
Please certify source of funds available to you in the sections below. For each source of funding, you must attach financial documents in English or with a notarized English translation, on bank letterhead, with a bank official's signature, bank stamp or seal, and dated within the last three months of the date of submission to Tougaloo College.	
PERSONAL (Funds from self and private loans) Name of Bank _____ City & Country of Bank _____	\$ _____
FAMILY (Funds from family members) Name of Account Holder _____ Relationship to Student _____ Name of Bank _____ City & Country of Bank _____ Family Member's Signature _____	\$ _____
INDIVIDUAL SPONSOR* (Funds from individuals not legally present in the U.S.) Name of Account Holder _____ Relationship to Student _____ Name of Bank _____ City & Country of Bank _____ Individual Sponsor's Signature _____ *Sponsors who are U.S. citizens, U.S. permanent residents, or legally present in the U.S. must submit a completed I-134 Affidavit of Support Form with financial documents in English dated no more than 3 months from the date of submission to Tougaloo College.	\$ _____
GOVERNMENT, EMPLOYER OR OTHER ORGANIZATION (Attach copy of sponsorship letter) Name _____ Type (Check the box below) <input type="checkbox"/> U.S. Government <input type="checkbox"/> Company <input type="checkbox"/> International Organization <input type="checkbox"/> Home Government <input type="checkbox"/> Employer	\$ _____
TOUGALOO COLLEGE (Funds from scholarship, merit awards, or other funding.) Attach preliminary scholarship offer.	\$ _____
ADDITIONAL SOURCES OF FUNDS (Attach List of Additional Sources of Funds along with official documents.)	\$ _____
TOTAL (Must be equal to or greater than the above estimated annual tuition and fees.)	\$ _____

STUDENT ATTESTATION

I certify that the above information and the attached documents are true and complete to the best of my knowledge and that my admission to Tougaloo College is contingent upon my ability to pay all my expenses during my period(s) of enrollment.

Student's
Signature _____ Date _____



INTERNATIONAL UNDERGRADUATE STUDENT VISA CLEARANCE/TRANSFER FORM

To be completed by international undergraduate students transferring from a college or university to Tougaloo College. As a part of the application process to Tougaloo College, you must show that you are currently in legal status according to USCIS (U.S. Citizenship & Immigration Services) regulations. To verify your status, you must:

Step 1: Complete Section I of this form;

Step 2: Have your international advisor at your current/previous school complete Section II; and,

Step 3: Have your international advisor mail or fax the completed form to Tougaloo College's Admissions Office.

IMPORTANT: We cannot issue your I-20 for transfer until after your release date (the day you will complete your attendance at your current institution), and without receipt of this completed Visa Clearance/Transfer Form.

Please fill out this form completely to reduce delays in Tougaloo College processing your request.

Section I – TO BE COMPLETED BY STUDENT

I request and authorize my present international student advisor (or equivalent campus officer) to provide the information below as part of my application for admission to Tougaloo College.

Student's Name _____
 (As it appears in passport) Last Name/Family Name/Surname Given Name Country of Citizenship

Present Address _____
 Street and Apartment Number City and State Zip Code Phone Number

Signature _____ Date _____ U.S. Social Security Number _____ Expected Tougaloo College Entry Date
 (leave blank if you do not have one)

Section II - TO BE COMPLETED BY THE INTERNATIONAL STUDENT'S ADVISOR:

Student's I-94 Admission Number: _____ Expiration date _____ or D/S _____

Date of last entry into the United States: _____

Student's SEVIS ID Number: _____ SEVIS Release Date: _____

Last term student was enrolled full time at your institution _____

Specify Campus/Branch if institution has multiple campuses _____

To the best of your knowledge, is/was this student in status as an F-1 Student and eligible for notification of transfer?
 ___ Yes ___ No If not, please explain: _____

Signature of School Official _____ Date _____ Printed Name/Title _____

Name of Institution _____ Address/ City/State/Zip Code _____ Telephone Number _____

FREQUENTLY ASKED QUESTIONS

PRIOR TO APPLYING

Can the TOEFL be waived?

Proof of English language proficiency is a mandatory college requirement and will not be waived.

What can I do if I cannot submit all of the required documents before the application deadline?

If you are unable to submit your application materials by the deadline, simply notify the Office of Admissions to defer your application. You can be accepted once all documents are received and start the next semester.

What programs are offered at Tougaloo?

Please refer to the list of undergraduate program options.

ADMISSIONS

What is the admission process?

Applications are reviewed for admission only after all application materials have been received by the Office of Admissions.

My application has been sent for review. What does this mean?

This means that your application is currently under review. You will receive an email when a decision has been made.

How do I change my application to a different semester?

If you are unable to begin the semester you applied for, then you have the option of changing your application to the next available semester. Please send application change requests to admissions@tougaloo.edu and include your Tougaloo ID.

Do I need to submit financial documents at the time of application?

No, financial documents are not required until you are admitted, but the Form I-20 process will be faster if the financial documents are sent with your application materials.

AFTER ACCEPTANCE

I have been admitted. Now what do I do?

After you receive confirmation that you have been accepted to Tougaloo, please continue to check your email for important information from the Office of Admissions about arrival, housing, orientation, I-20, etc.

If you want to live on-campus you must apply for on-campus housing.

How do I change my admission to a different semester?

If you are unable to begin the semester you were admitted for, then you have the option of deferring your admission to the next available semester. Please send deferral requests to admissions@tougaloo.edu and be certain to include your Tougaloo ID. We will not be able to issue a new Form I-20 until a new admission letter has been issued.

After I am admitted, how do I receive my Form I-20?

Financial documents are required after admission in order to issue a Form I-20. Tougaloo will review your financial documents to determine whether you have sufficient funding. If your documents pass financial review, then we issue the Form I-20 (or Form DS-2019). If your documents do not pass the financial review, then we will send you an email asking for additional proof of funding.

How do I apply for a visa in my home country?

Contact the U.S. Embassy or Consulate in the city in your home country to find out what the procedure is for applying for a visa. You may need an appointment, or walk-in hours may be available. Prior to meeting with Embassy officials, you will need to pay a SEVIS fee to the U.S. government. At the time of your interview you will need to take along your passport, I-20 or DS-2019, documentation of your financial ability to support yourself and proof that you have ties to your home country.

Can I transfer to Tougaloo College if I have a Form I-20 from another institution?

Yes. In order for Tougaloo College to issue you a new Form I-20, you must contact your current school and request for them to release your SEVIS record to Tougaloo by completing the International Undergraduate Student Visa Clearance/Transfer Form.

I received a letter saying that my bank statement was unacceptable. What kind of bank statement should I send?

The bank statement must be in English. It must specify the type of currency such as US dollars or another currency. If you have a sponsor, then the bank statement must show a balance of at least the financial requirements for one year of your program. The bank statement must be on official bank letterhead, dated within the last 6 months and be signed or stamped by a bank official.

How can I get F2 visas for my spouse and children to accompany me to the United States?

If you send evidence of adequate funding for your dependents as stated in the Affidavit of Support, then we will create dependent Form I-20s for your family. The US Embassy will issue F2 visas to your spouse and children if you present dependent Form I-20s and proof of financial support for your family.

I have been accepted at Tougaloo College and plan to begin in the fall. What shall I bring with me when I come?

You will, of course, want to bring personal clothing, money, photos of your family, and at least one small item of significance to you from home. In addition, we recommend that you bring at least one article of traditional clothing for wearing at special events and, if possible, small items of cultural art to decorate your apartment or room and to share during special occasions.

I will be staying in a Tougaloo College residence hall. What do I need to furnish my room?

Your room will be furnished with all necessary furniture, but you will need bedding and toiletries. However, you may find it less expensive and more convenient to wait until you come to campus and purchase those items at a local store.

Will I be able to work while I am a student?

You are legally allowed to work up to 20 hours per week while school is in session and up to 40 hours per week during school breaks. Unless you have special permission from the Immigration Service, which is granted only in limited situations, you must confine this work to on-campus positions only. We encourage you to concentrate on studies and not seek any on-campus employment for at least one year following your initial entry.

Is there an office to assist international students?

Yes. The Center for International Studies and Global Change (CISGC) assists students from other countries with their adjustment to life in the United States and at Tougaloo College, along with other student support services. Upon acceptance to the College, the student will be contacted by staff member in the CISGC to provide personal and academic advising. The Center's contact information 601-977-7716 and is located on the third floor of the Zenobia Coleman Library. Once an international student has arrived on campus, he or she will report directly to the CISGC.

What support does the CISGC provide?

Upon arrival to the campus, check in with the CISGC for New International Student Orientation. The CISGC will review important immigration rules that are critical to your stay in the U.S. Be sure to check in with your immigration documents (valid passport, visa, I-94 card, and any former I-20 or any other immigration documents you currently hold). The Center also provides resources, a network of support, and opportunities for you to develop meaningful relationships while transitioning to study and completing your academic program in the United States. At New International Student Orientation you will also meet with academic advisors, learn about registration and paying fees and receive other important information to assist you in your transition to Tougaloo College.



International Student Checklist

As an International applicant, complete these steps to prepare for acceptance and enrollment at Tougaloo College:

- Once you have been admitted and provide evidence of adequate funds for your first year of study at Tougaloo College, the required I-20 will be issued.
- Indicate your Intent to Enroll by notifying the Office of Admission of your plans to attend Tougaloo College as soon as possible so we can hold your place in the entering class.
- Submit a Housing Application if you plan to live on campus. We recommend submitting your application early to secure a room.
- Submit the required Health records to the Owens Health and Wellness Center.
- Register with the Office of Disability Services if you have a disability. Prior to arrival, email Director of Counseling Services, Dr. Rosie Harper at rharper@tougaloo.edu to discuss accommodations. Documentation of the disability is required.
- Plan your arrival to Tougaloo College. Once you have been accepted to Tougaloo College and have obtained your I-20 and visa, it is time to make the transition to campus. Per United States regulations, international students on a student visa can enter the U.S. no earlier than thirty days before the start of their semester.
- As you prepare to come to campus, The Center for International Studies and Global Change (CISGC) will become your main source of assistance. CISGC provides resources, a network of support, and opportunities for you to develop meaningful relationships while transitioning to study in the United States and completing your academic program. CISGC is located on the third floor of the Coleman Library, with office hours from 8:00 am-5:00 pm (CT), Monday through Friday.
- Please notify CISGC of your arrival details as soon as possible so that arrangements can be made to pick you up and bring you to campus.
- Provide a local address with The Center for International Studies and Global Change. If you are relocating from overseas or out of town, it is of critical importance that Tougaloo College (particularly staff from The Center for International Studies and Global Change) has access to your local address. For F-1 students, you are required to notify Tougaloo College with any change of address within 10 days, so the Center for International Education and Global Change can update the U.S. Department of Homeland Security.
- Obtain a Photo I.D. card. Your Tougaloo College student Photo I.D. card enables you to use campus facilities and services such as the library, computing labs, athletics facilities, etc.
- Establish your Email Account to be able to receive emails.



CONTACT US

Office of Admissions

Xavier R. Amos, Manager

xamos@tougaloo.edu

601-977-4512

Fax: 601-977-4501

Office of Records

Carolyn Evans, Registrar

cevens@tougaloo.edu

601-977-7764

Fax: 601-977-4501

Office of Financial Services

James M. Reed, IV, Bursar

jreed@tougaloo.edu

601-977-7919

Office of Residential Life

Tracey Paul, Director

tpaul@tougaloo.edu

601-977-7819

Owens Health & Wellness Center

Chasitie Webster

Administrative Assistant

cwebster@tougaloo.edu

601-977-6160

Center for International Studies & Global Change

Dr. Loye Ashton

Director

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