



**TOUGALOO COLLEGE**  
**Division of Education, Supervision and Instruction**  
**Teacher Education Program**

**COLLEGE SUPERVISOR'S RECORD OF  
 OBSERVATIONS AND CONFERENCES**

Student Teacher \_\_\_\_\_ Semester/Year \_\_\_\_\_  
 College Supervisor \_\_\_\_\_ Grade \_\_\_\_\_  
 District \_\_\_\_\_ Principal \_\_\_\_\_  
 School \_\_\_\_\_ Cooperating Teacher \_\_\_\_\_

	Subject	Type of Contact *	Formal Observation Cycle Dates			Signature of College Supervisor	Signature of Student Teacher
			Pre-conference	Observation	Post-conference		
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

Total contacts/visits with Student Teacher _____
Total formal observation cycles _____

\*Type of contact:

- INT = Introductory conference with Student Teacher and Cooperating Teacher
- FOC = formal observation cycle (Pre-conference, observation, post-conference.  
 Dates and signatures must be included for this type of observation only.)
- CO = Final checkout conference with Student Teacher and Cooperating Teacher
- O = observation, not part of formal observation cycle
- C = conference, not part of formal observation cycle