TOUGALOO COLLEGE
TOUGALOO, MISSISSIPPI 39174

NOTICE OF JOB OPENING

TOUGALOO COLLEGE Seeks: Male Residence Advisor/ Upward Bound Programs
Federal TRiO Programs (Summer Only)

Position Summary: Provides leadership and supervision of the tutors and students in the
residence hall; assists in counseling, tutoring services and other duties as assigned; assists with
coordinating nightly tutoring services; responsible for the Upward Bound program residence hall;
assists with signing students in and out for trips and home weekend visits; conducts meetings
with tutors and students regarding residence hall rules and regulations; keeps reports and requests
maintenance needs; coordinates health care responses for injured students.

Experience/Qualifications: A minimum of a four (4) year degree or near completion with
experience in residence hall supervision. The Residence Advisor will work six (6) weeks during
the summer component. Renewal will be based on the end of the year evaluation.

Date of Position Opening: February 16, 2015

Application Deadline: Until Filled

Salary: Negotiable

Mail Documents to: Tougaloo College
Attention: Director of Human Resources
500 West County Line Road
Tougaloo, MS 39174

Fax Documents to: (601) 977-7866

ALL APPLICANTS WILL BE CONSIDERED WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, AGE,
NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, CITIZENSHIP, VETERAN STATUS, GENETIC
INFORMATION, GENDER IDENTITY; OR ANY OTHER LEGALLY PROTECTED STATUS. THE COLLEGE
PROHIBITS SEXUAL HARASSMENT, INCLUDING SEXUAL VIOLENCE.

TOUGALOO COLLEGE AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

HR/06/07/10