



**TOUGALOO COLLEGE**  
**Tougaloo, MS 39174**

## **NOTICE OF JOB OPENING**

### **ASSISTANT/ASSOCIATE PROFESSOR AND CHAIR OF POLITICAL SCIENCE**

#### **Position Summary:**

Tougaloo College—a private, four-year, co-educational institution in Jackson, Mississippi—invites applications for a tenure-track appointment at the Assistant or Associate Professor level in Political Science. In addition, the faculty member will serve as the Chair of the Department. The appointment will take effect fall 2024 semester.

#### **Responsibilities:**

The successful applicant is expected to teach a variety of courses, including Introduction to Political Science, American Government, Comparative Politics, International Relations, Research Methods, Political Theory, and Senior Seminar. As Chair, the selected applicant will be tasked with articulating a vision and strategic plan for the department, as well as coordinate the execution of the department's educational programs with the faculty, schedule courses and assign instructors to courses in consultation with program directors, the faculty, and the dean's office. The appointment will include, but not be limited to: monitoring and adjusting course registrations and course instructor assignments, reviewing departmental programs for relevancy and enhancements, evaluating faculty, and shepherding processes for faculty re/appointments and faculty promotion and tenure. The successful candidate serves as a central figure in communicating and addressing concerns of internal and external constituents on the departmental level.

#### **Required Experience/Knowledge/Skills:**

Applicants should have a doctoral degree in Political Science and teaching experience at a community college, four-year college, or university. The applicant should possess excellent interpersonal and leadership skills and have a strong command in quantitative analysis. Grant writing experience will be an asset. Ability to work collaboratively and collegially with faculty and community members is essential.

Applications should include cover letter, current curriculum vita, copies of transcript, sample syllabus of a course taught, evidence of teaching excellence, statement of teaching philosophy, and three letters of reference that address teaching ability. An official transcript is required during the interview process.

**Date of Position Opening:**

**29 May 2024**

**Application Deadline:**

**Until position is filled**

**Salary:**

**Commensurate with experience**

**Job Listings:**

**<https://www.tougaloo.edu/about-tougaloo-college/jobs>**

**\*\*Email App/Resume/Cover Letter to:**

**[TougalooCareers@tougaloo.edu](mailto:TougalooCareers@tougaloo.edu)**

**Physical Address:**

**Tougaloo College  
Attention: Director of Human Resources  
500 West County Line Road**

ALL APPLICANTS WILL BE CONSIDERED WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, AGE, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, CITIZENSHIP, VETERAN STATUS, GENETIC INFORMATION, GENDER IDENTITY, OR ANY OTHER LEGALLY PROTECTED STATUS. THE COLLEGE PROHIBITS SEXUAL HARASSMENT, INCLUDING SEXUAL VIOLENCE.

**TOUGALOO COLLEGE AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER**