



# TOUGALOO COLLEGE TOUGALOO, MISSISSIPPI 39174

## NOTICE OF JOB OPENING

---

### TOUGALOO COLLEGE Seeks: Custodian/Housekeeper

**Position Summary:** The Custodian/Housekeeper is responsible to the Supervisor of Custodial Services. The work of the Custodian/Housekeeper requires providing daily cleaning and maintenance services of campus buildings, offices, classrooms and dormitories. The Custodian/Housekeeper performs a variety of duties for the department and may be required to work late, during the night, early morning, weekends and/or holidays.

**Experience/Qualifications:**

- High School Diploma/GED
- Physically able to lift, bend, stoop, climb, and reach
- Some custodial experience preferred
- Ability to assist in keeping the school clean and orderly
- Must have knowledge of operating buffer and stripping machine.
- Assist with setup of special events on campus and ensure facility is clean.
- Must be able to lift 25lbs.
- Assist with inventory control and security.

**Date of Position Opening:** April 4, 2018

**Application Deadline:** Until Filled

**Salary:** \$8.00/hour

**Mail Documents to:**

Tougaloo College  
Attention: Director of Human Resources  
500 West County Line Road  
Tougaloo, MS 39174

**Fax Documents to:**

(601) 977-7866

**ALL APPLICANTS WILL BE CONSIDERED WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, AGE, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, CITIZENSHIP, VETERAN STATUS, GENETIC INFORMATION, GENDER IDENTITY; OR ANY OTHER LEGALLY PROTECTED STATUS. THE COLLEGE PROHIBITS SEXUAL HARASSMENT, INCLUDING SEXUAL VIOLENCE.**

**TOUGALOO COLLEGE AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER**