



TRANSFER CREDITS APPROVAL FORM

Directions: Please complete and submit this form to the Office of the Provost for final approval. Authorizing signatures must be authentic for credit transfers to be considered. Please work in close consultation with your academic department. **This form must be submitted for evaluation and approval prior to enrolling in the proposed transfer course(s);** therefore, please be cognizant of time constraints.

Name _____ Classification _____ Student ID No. _____

Contact Info _____ Academic Major _____ Advisor _____

Which College or University do you plan to attend? _____

Check Session(s): Fall _____ Spring _____ 1st Summer Session _____ 2nd Summer Session _____ Year _____

Check one or more of the following to indicate your major reason for planning to attend summer school.

- Courses easier at other school
- Courses will not be offered at Tougaloo next year
- Nothing else to do in summer
- To avoid conflict in schedule at Tougaloo next year
- Other (List) _____
- To catch up and graduate with my class
- To graduate early
- To increase my GPA

Directions: List title(s), credit hour(s), Tougaloo College equivalent course and course classification.

Course Code & No.	Course Title	Cr Hrs	TC Equivalent	Gen Ed	Major	Elective

Required Approvals:

- No transfer hours on file
- Total number of hours previously transferred: _____ cr. hrs.

Registrar's signature Date

Advisor or Department Chair Date

Dean Date

Provost/EVPAA Date