



TOUGALOO COLLEGE
Division of Education, Supervision and Instruction
Tougaloo, MS 39174
(601) 977-7744 (Division Office)
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MEMORANDUM

DATE: August 17, 2010

TO: School Principals/Classroom Teachers

FROM: Dr. Pamela Russ, Dean
Division of Education, Supervision and Instruction
Teacher Education Program

SUBJECT: *Qualifiers for Cooperating Teachers*

Cooperating teachers supervising teacher candidates must be licensed in the areas they teach, in order to supervise in our initial teacher certification programs at Tougaloo College. In addition, school site teachers are required to meet the following guidelines as a cooperating teacher:

- 1) Have a Masters' degree or an advanced professional certificate;
- 2) Have a least five (5) years teaching experience in the areas in which they teach and supervise
- 3) Have been in their current school placement for at least one year
- 4) A desire to supervise a teacher candidate; and
- 5) A consistent pattern of excellent ratings as a teacher

If I may answer any questions or respond to any concerns, please contact me at either (601) 977-7744 (days) or (209) 277-1289 (evenings). Your assistance is greatly appreciated as we provide our Division's teacher candidates with qualified master teachers with a minimum of five years of teaching experience. Thank you for your time and effort in this school/college partnership.

DOE
7/10