



Rankin County School District

Unleashing the Possibilities

Dr. Lynn Weathersby

Superintendent of Education

POST OFFICE BOX 1359
BRANDON, MS 39043
601-825-5590
FAX 601-825-2618
www.rcsd.ms

January 26, 2012

Dr. Pamela Russ, Dean
Division of Education, Supervision and Instruction
500 West County Line Road
Tougaloo, MS 39174

Dear Dr. Russ:

I am writing this letter of support to you and the Tougaloo College Division of Education, Supervision and Instruction as a continuation of our partnership in support of your Teacher Education Program. I want to express my support for the program and my willingness to serve as collaborator. As you may be aware, the Rankin County School District is always looking for highly qualified teachers. The need for certified teachers that are prepared for a global society is overwhelming. This on-going partnership will certainly benefit our district while also serving to enhance the knowledge of each student within your program.

As Tougaloo College is well known for its ability to produce well qualified teacher education majors across the curriculum, the prospect of this program represents an important step forward in the difficult task of recruiting highly qualified teachers and therefore is a significant interest to our school district. Your on-going effort to increase the pool of teachers is to be applauded. For this reason, we offer our cooperation in providing whatever support is needed to include our willingness to work with you whether it is student teaching placement, student practicum or field observation. We will make ourselves available to attend progress meetings at the site of the placement as well as assist in tracking/follow-up activities as needed. Our school district would be willing to provide any assistance for your prospective students to complete their clinical experiences/student teaching in one of our schools.

I look forward to hearing that you have been successful in continuing to produce highly qualified teachers and a possible opportunity to recruit them once they have completed the program.

Sincerely,

Lynn Weathersby
Dr. Lynn Weathersby, Ph.D.

Superintendent of Education
Rankin County School District

Brandon

Rouse Elementary (K-1)

Stonebridge Elementary (2-3)

Brandon Elementary (4-5)

Brandon Middle (6-8)

Brandon High (9-12)

RCSD Learning Center (K-12)

Florence

Ston's Creek Elementary (K-2)

Florence Elementary (3-5)

Florence Middle (6-8)

Florence High (9-12)

McLaurin

McLaurin Elementary (K-6)

McLaurin High (7-12)

Northwest Rankin

Floodwood Elementary (K-5)

Highland Bluff Elementary (K-5)

Northshore Elementary (K-5)

Northwest Rankin Elementary (K-5)

Oakdale Elementary (K-5)

Northwest Rankin Middle (6-8)

Northwest Rankin High (9-12)

Pelahatchie

Pelahatchie Elementary (K-6)

Pelahatchie High (7-12)

Pisgah

Pisgah Elementary (K-6)

Pisgah High (7-12)

Puckett

Puckett Attendance Center (K-12)

Richland

Richland Elementary (K-2)

Richland Upper Elementary (3-6)

Richland High (7-12)



Claiborne County Public School District
Elijah Brown, D.D., Superintendent of Education

Donald Reeves
Asst. Superintendent,
Federal Programs Director

Earl Taylor
Asst. Superintendent of Operations
Transportation & Maintenance

Wanda C. Fleming
Administrative Asst. to the Supt.
Human Resources Director

Johnnie Thompson
Business Manager

Debra Knox
Special Services Director

Lena Bell
Food Service Director

Sandra Nash
District Math Coordinator

January 20, 2012

Dr. Pamela Russ, Dean
Division of Education, Supervision and Instruction
500 West County Line Road
Tougaloo, MS 39174

Dear Dr. Russ:

I am writing this letter of support to you and the Tougaloo College Division of Education, Supervision and Instruction as a continuation of our partnership in support of your Teacher Education Program. I want to express my support for the program and my willingness to serve as collaborator. As you may be aware, the Claiborne County School District is always looking for highly qualified teachers. The need for certified teachers is prepared for a global society is overwhelming. This on-going partnership will certainly benefit our district while also serving to enhance the knowledge of each student within your program.

As Tougaloo College is well known for its ability to produce well qualified teacher education majors across the curriculum, the prospect of this program represents an important step forward in the difficult task of recruiting highly qualified teachers and therefore is a significant interest to our school district. Your on-going effort to increase the pool of teachers is to be applauded. For this reason, we offer our cooperation in providing whatever support is needed to include our willingness to work with you whether it is student teaching placement, student practicum or field observation. We will make ourselves available to attend progress meetings at the site of the placement as well as assist in tracking/follow-up activities as needed. Our school district would be willing to provide any assistance for your prospective students to complete their clinical experiences/student teaching in one of our schools.

I look forward to hearing that you have been successful in continuing to produce highly qualified teachers and a possible opportunity to recruit them once they complete program.

Sincerely,

Elijah Brown, D.D.
Superintendent of Education

Phone : 601.437.4232 · Fax : 601.437.4409

404 Market Street · Port Gibson, MS 39150 · ebrown@claiborne.k12.ms.us · www.claiborne.k12.ms.us

"Claiborne County Public Schools...Totally invested in molding creative minds to Achieve Proficiency."

Newton Municipal School District

P.O. Box 150

205 School Street

Newton, Mississippi 39345

Phone 601-683-2451 / Fax 601-683-7131

Virginia M. Young, Ph.D., Superintendent

January 19, 2012

Dr. Pamela Russ, Dean
Division of Education, Supervision and Instruction
500 West County Line Road
Tougaloo, MS 39174

Dear Dr. Russ:

I am writing this letter of support to you and the Tougaloo College Division of Education, Supervision and Instruction as a continuation of our partnership in support of your Teacher Education Program. I want to express my support for the program and my willingness to serve as collaborator. As you may be aware, the Newton Municipal School District is always looking for highly qualified teachers. The need for certified teachers to be prepared in this global society is overwhelming. This on-going partnership will certainly benefit our district while also serving to enhance the knowledge of each student within your program.

As Tougaloo College is well known for its ability to produce well qualified teacher education majors across the curriculum, the prospect of this program represents an important step forward in the difficult task of recruiting highly qualified teachers and therefore is a significant interest to our school district. Your on-going effort to increase the pool of teachers is to be applauded. For this reason, we offer our cooperation in providing whatever support is needed to include our willingness to work with you whether it is student teaching placement, student practicum or field observation. We will make ourselves available to attend progress meetings at the site of the placement as well as assist in tracking/follow-up activities as needed. Our school district would be willing to provide any assistance for your prospective students to complete their clinical experiences/student teaching in one of our schools.

I look forward to hearing that you have been successful in continuing to produce highly qualified teachers and a possible opportunity to recruit them once they complete the program.

Sincerely,



Virginia M. Young, Ph.D.
Superintendent



TOUGALOO COLLEGE
Division of Education, Supervision and Instruction
Tougaloo, MS 39174

(601) 977-7744 (Division Office)

(601) 977- 6165 (Facsimile)

Dr. Arthur McLin, Jr., Ed.D., BCPC

Chair of the Elementary Education Department

To: The Jackson Public School District

Re: Letter of Collaboration between Tougaloo College Division of Education and the Jackson Public School District for a student-teacher field placement

Date: December 17, 2011

The Department of Elementary Education at Tougaloo College would like to extend our deepest gratitude and say "thanks" for giving Ms. Morgan Walker a placement to do her student teaching. After meeting and talking with Ms. Wanda Quon, the principal at Pecan Park Elementary, I am very elated that our student teacher will be able to perform her student-teacher experiences at Pecan Park Elementary.

Dr. Marilyn Coleman will be the university supervisor from Tougaloo College, and I will also be visiting Ms. Walker from time to time, and will be collaborating with the clinical supervisor MS. Davis, the Special Education Teacher at Pecan Park Elementary. The student teaching experience is scheduled for 15 weeks starting January 11, 2011. Again, Tougaloo College Department of Elementary Education wish, to thank the Jackson Public School District for presenting Ms. Walker the opportunity to do her student teaching in your school district.

Sincerely Yours

Dr. Arthur McLin, Jr. Ed.D., LPC, BCPC



TOUGALOO COLLEGE
Division of Education, Supervision and Instruction
Tougaloo, MS 39174
(601) 977-7744 (Division Office)
(601) 977- 6165 (Facsimile)
Dr. Arthur McLin
Chair of Elementary Department

Students for Observation at Bailey High School

Dear Mr. Calvin Lockett, Principal of Bailey High School and Mr. Jon Coleman,
These are the students that will do their observation for their Behavior Management Class (12 hrs). The students will start after the spring semester break on Wednesday March 23, 2011

Yours Truly,
Dr. Arthur McLin, Jr.

- 1. Shameka Clayton – Wednesdays from 12:30 – 2:30**
- 2. Matthew Prince – Wednesday 9:00 to 11:00**
- 3. Michelle Hunt – Wednesday 9:00 to 11:00**
- 4. Anndrea McGowan – Wednesdays from 10:00 to 12:00**
- 5. Nia Smith – Wednesday 10:00 to 12:00**



TOUGALOO COLLEGE
Division of Education, Supervision and Instruction
Tougaloo, MS 39174
(601) 977-7744 (Division Office)
(601) 977- 6165 (Facsimile)
Dr. Arthur McLin, Jr.
Chair of the Department of Elementary Education

Students for Observation at Jim Hill High School

Dear Mr. Bobby Brown,

I am extremely pleased that you will accept ours students to do their 12 hour field experience for the Educational Psychology course that they are enrolled in for this Fall 2011 semester. The following students and the days they will come are as follow:

1. Aloyisuius Howard – Fridays from 9 to 11:00
2. Kierra Addison – Tuesdays and Thursdays 11:30 to 1:30
3. Nicole Johnson – Wednesdays from 9 to 11:00
4. Jerika Williams – Fridays 9:00 to 11:00

Many Thanks,

Dr. Arthur McLin, Jr., Ed.D., BCPC

McLin, Arthur

From: McLin, Arthur
Sent: Monday, May 23, 2011 1:21 PM
To: 'wquon@jackson.k12.ms.us'
Subject: student teachers placement for the Fall 2011

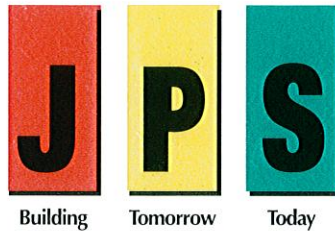
Dear Ms. Quon,

The following Tougaloo student teachers, **Ms. Gladys Hicks (K-3rd)**, **Ms. Dorothy Perry (1st-4th)**, and **Ms Whitney Collins (5th)** would like to be placed for their student teaching this Fall 2011 at your school. Tougaloo Division of Education is very excited about the school climate/environment that your school provides for our students. Students are very complimentary towards your school, and also the visits that I have made as the university supervisor echo the students sentiment. The Division of Education is very honored to have a school such as yours where our students can go and learn to become professionals.

Yours truly

Dr. Arthur McLin, Jr.
Chair of Elementary Education

Freddrick Murray, Ph.D.
Principal



Phone 601-960-5380
Facsimile 601-360-2622
Email fmurray@jackson.k12.ms.us
www.jackson.k12.ms.us

February 15, 2011

Tougaloo College

Division of Education, Supervision and Instruction

500 West County Line Road

Tougaloo, MS 39174

Attn: Dr. Pamela Russ, Division Dean

Dear Dr. Russ:

I am writing to thank you and the Division of Education, Supervision and Instruction for your continued support of our school. With an ongoing collaboration with Tougaloo College, our students gain an insight on what college life is like. I want to express my support for your teacher education program and my willingness to continue serve as a collaborator. As you may be aware, Murrah High School is a school that's striving for excellence. The pursuit for upcoming certified teachers will certainly help us get there.

As Tougaloo College is well known for its ability to produce highly qualified teacher education majors across the curriculum, the prospect of this program represents an important step forward in the difficult task of recruiting highly qualified teachers and therefore is a significant interest to our school district. Your on-going effort to increase the pool of teachers is to be applauded. For this reason, we offer our cooperation in providing whatever support is needed to include our willingness to work with you whether it's student practicum, field observation or student teaching. Our school would be willing to provide assistance for your prospective seniors to complete their clinical experiences/student teaching at our school.

I look forward to hearing that you have been successful in obtaining support and working with you in this endeavor.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Freddrick Murray', is written over a blue oval-shaped stamp or watermark.

Freddrick Murray Ph.D.

Victor M. Ellis
Principal



Phone 601-987-3550
www.jackson.k12.ms.us

February 15, 2011

Tougaloo College

Division of Education, Supervision and Instruction

500 West County Line Road

Tougaloo, MS 39174

Attn: Dr. Pamela Russ, Division Dean

Dear Dr. Russ:

I am writing to thank you and the Division of Education, Supervision and Instruction for your continued support of our school. With an ongoing collaboration with Tougaloo College, our students gain an insight on what college life is like. I want to express my support for your teacher education program and my willingness to continue serve as a collaborator. As you may be aware, Chastain Middle School is a school that's striving for excellence. The pursuit for upcoming certified teachers will certainly help us get there.

As Tougaloo College is well known for its ability to produce highly qualified teacher education majors across the curriculum, the prospect of this program represents an important step forward in the difficult task of recruiting highly qualified teachers and therefore is a significant interest to our school district. Your on-going effort to increase the pool of teachers is to be applauded. For this reason, we offer our cooperation in providing whatever support is needed to include our willingness to work with you whether it's student practicum, field observation or student teaching. We will make ourselves available to attend management and progress meetings as well as assist in tracking/follow-up activities as needed. Our school would be willing to provide any assistance for your prospective seniors to complete their clinical experiences/student teaching at our school.

I look forward to hearing that you have been successful in obtaining support and working with you in this endeavor.

Sincerely,

A handwritten signature in black ink, appearing to read 'Victor M. Ellis Sr.', is written over a faint, larger version of the same signature.

Victor M. Ellis Sr.



Clinton Public School District

P. O. Box 300
Clinton, Mississippi 39060

February 15, 2011

Phillip G. Burchfield, Ed.D.

Superintendent of Education

Tougaloo College

Division of Education, Supervision and Instruction

500 West County Line Road

Tougaloo, MS 39174

Dear Dr. Russ:

I am writing to thank you and the Division of Education, Supervision and Instruction for your continued support of our school district. With an ongoing collaboration with Tougaloo College, our students gain an insight on what college life is like. I want to express my support for your teacher education program and my willingness to continue serve as a collaborator. As you may be aware, the Clinton Public School District is a district that's striving for excellence. The pursuit for upcoming certified teachers will certainly help us get there.

As Tougaloo College is well known for its ability to produce highly qualified teacher education majors across the curriculum, the prospect of this program represents an important step forward in the difficult task of recruiting highly qualified teachers and therefore is a significant interest to our school district. Your on-going effort to increase the pool of teachers is to be applauded. For this reason, we offer our cooperation in providing whatever support is needed to include our willingness to work with you whether it's student practicum, field observation or student teaching. We will make ourselves available to assist in tracking/follow-up activities as needed. Our school district would be willing to provide any assistance for your prospective seniors to complete their clinical experiences/student teaching with us.

I look forward to hearing that you have been successful in obtaining support and working with you in this endeavor.

Sincerely,

Phillip G. Burchfield, Ed.D.

Superintendent of Schools



TOUGALOO COLLEGE
Division of Education, Supervision and Instruction
Tougaloo, MS 39174

(601) 977-7744 (Division Office)

(601) 977- 6165 (Facsimile)

Dr. Arthur McLin, Jr., Ed.D., BCPC

Chair of the Elementary Education Department

To: The Madison County School District

Re: Letter of Collaboration between Tougaloo College Division of Education and the Madison School District for a student-teacher field placement

Date: January 11, 2011

The Department of Elementary Education at Tougaloo College would like to extend our deepest gratitude and say "thanks" for giving Ms. Elyane Alexander a placement to do her student teaching. After meeting and talking with Ms. Marilyn Naron, the principal at Highland Elementary, I now know that our student teacher will be provided an enriched teaching experience in a great school climate.

Dr. Kathy Stephens will be the university supervisor from Tougaloo College and will be collaborating with the clinical supervisor from Highland Elementary. The student teaching experience is scheduled for 15 weeks starting January 11, 2011. Again, Tougaloo College Department of Elementary Education wish, to thank the Madison County School District for presenting Ms. Alexander the opportunity to do her student teaching in your school district.

Sincerely Yours

Dr. Arthur McLin, Jr. Ed.D., LPC, BCPC



TOUGALOO COLLEGE
Division of Education, Supervision and Instruction
Tougaloo, MS 39174
(601) 977-7744 (Division Office)
(601) 977- 6165 (Facsimile)
Dr. Arthur McLin, Jr., Ed.D., BCPC
Chair of the Elementary Education Department

To: Dr. Edward Buck
Principal of Henry J. Kirksey Middle School
Re: Letter of Collaboration between Tougaloo College Division of Education and the
Jackson Public School District for Tougaloo student class observations (12 hours)

Date: January 11, 2011

The Department of Elementary Education at Tougaloo College would like to extend our deepest gratitude and say "thanks" for giving our students, who are enrolled in a Behavior Management course, an opportunity to do 12 hours of class observations. Again, many thanks for allowing our students to come into your school to do their observations, which is a critical part of their teacher training experience.

Sincerely Yours

A handwritten signature in black ink, appearing to read "Dr. Arthur McLin, Jr.", written over a horizontal line.

Dr. Arthur McLin, Jr. Ed.D., LPC, BCPC

To: Dr. Pamela Russ

From: Marilyn Coleman

RE: Elementary School Partnership

Date: October 5, 2010

Per your request I have followed up on establishing a new elementary school for our p-12 partnership. The school's information is as follows:

Barr Elementary School
Principal: Mrs. Candra Nelson
1593 West Capitol Street
Jackson, Ms. 39203

601-960-5336

I have talked with the principal and she has graciously agreed to accept out students in a collaborative partnership effort.

Do you think it would be a good idea to add her to our Teacher Education Advisory Council?

mhc



Tougaloo
College

TOUGALOO COLLEGE
Division of Education, Supervision and Instruction
Tougaloo, MS 39174
(601) 977-7744 (Division Office)
(601) 977- 6165 (Facsimile)

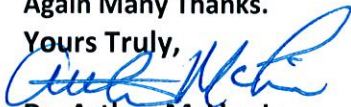
To: MS. Patricia Prowell
Cooperating Teacher for Ms. Markesia Harris
From: Dr. Arthur McLin, Jr.
Assistant Professor of Education
RE: Student Teaching Placement
Date: August 11, 2010

Dear MS. Prowell,

I would like to thank you for accepting Ms. Markesia Harris for her student teacher placement at North Jackson Elementary. Your school has been very instrumental in providing our students with the field experiences they need in order to become professional in the field of education. Tougaloo Division of Education is truly "blessed" to have a resource such as your school.

Again Many Thanks.

Yours Truly,



Dr. Arthur McLin, Jr.

Tougaloo College
500 West County Line Road
Tougaloo, MS 39174

District Partnership Agreement

Between Tougaloo College and Jackson Public Schools
Regarding a Partnership to support Teacher Education

Purpose

The purpose of the partnership between Tougaloo College and Jackson Public Schools is to jointly prepare and support pre-service teachers in K-12 classroom instruction and student achievement in the district's local schools. This Agreement is set forth to provide opportunities for Tougaloo's teacher candidates to apply teaching theories in field experiences and during clinical practice (student teaching experience) while learning and working with District's personnel in real-world classrooms.

This partnership agreement exists so that the administrative leaders of the two participating institutions will better know what the partnership efforts are about, enabling them to better collaborate. This Agreement clarifies the actions needed for shared responsibility and for the quality of teachers certified through Tougaloo College and licensed by the Mississippi Department of Education.

Benefits

- Tougaloo College and Jackson Public Schools are mutually invested in this effort to prepare highly qualified R.E.A.D. teachers for the district's K-12 classrooms.
- Jackson Public Schools will benefit from the presence of "emerging" teachers who can provide additional attention to student learning and achievement in the district's K-12 classrooms.
- Tougaloo College will benefit from having a number of partnering school sites, supervised and mentored by experienced, excellent Master school teachers who are knowledgeable about teacher preparation and are skilled in teaching and learning, where teacher candidates can problem-solve and learn in real-world settings.
- The profession benefits from new teachers who have been prepared and nurtured based on a model and environment where national, state, and specialized professional association standards, ethical standards, commitment to all student learners, and classroom effectiveness and excellence are associated with the entire process of the teacher preparation experiences.

Structure

Tougaloo College provides an approved program of study in the field of elementary education, special education, health and physical education, and secondary education, and desires that its teacher candidates obtain educational, field, and clinical (student) teaching experiences by utilizing appropriate school sites and faculty of third parties.

Jackson Public Schools has the appropriate school sites and faculty for Tougaloo's teacher candidates and has agreed to make such school sites and faculty available to mentor and supervise teacher candidates. Tougaloo College and Jackson Public Schools wish to collaborate and involve the teacher candidates and College faculty and Jackson teachers and students in the District. In consideration of this mutual collaboration, Tougaloo College and Jackson Public Schools during the term of this Agreement establishes the following responsibilities to fulfill the purpose of the partnership:

Tougaloo College will:

- Provide the appropriate coursework, and collaborate with the District in providing appropriate field experiences and clinical (student teaching) practice, which will lead to candidates successfully securing a Mississippi State teaching license.
- Provide District, in writing, the names of the candidates assigned by the College to participate in field and clinical practice experiences.
- Prepare teacher candidates for their rigorous semester-long clinical (student) teaching practice, and support them in their placements.
Tougaloo's Division of Education Department Chairs are designated College representatives who will coordinate the education experience of teacher candidates during clinical (student teaching) practice with the Site Principal, and provide the District in writing, Department Chairs. Faculty instructors will coordinate the candidate's field experiences and required coursework.
- Support teacher candidates through regular communication between College Supervisors and Site Principals at least four times during the academic semester and provide regular feedback to teacher candidates during clinical practice (student teaching) experience.
- Ensure that the teacher candidates experience provides the state required exposure to diverse populations (cultural and socio-economic diversity, English learners, special education, gifted, and K-12).
- Work cooperatively with a variety of District departments and initiatives, as is necessary to support teacher candidates in their field and clinical practice experiences. Including, specifically providing teacher candidates during clinical practice, experiences in IEP and 504 meetings; professional development workshops/seminars; working with parents, the community, and the District's school board.
- The College does not guarantee it will place or maintain the placement of any teacher candidate during clinical (student teaching) practice at District's host school sites.

Jackson Public Schools will:

- Allow candidates to participate in appropriate field experiences and clinical (student teaching) practice at district's K-12 schools that provide opportunities for candidates to work with diverse students, teachers, parents, and communities.
- Placement of teacher candidates in clinical (student teaching) practice in appropriate school/classroom settings as a means of providing educational opportunities.
- Placement of teacher candidates with highly qualified supervising Master teachers who can effectively serve as supervisors/mentors who monitor the progress and evaluate the performance of teacher candidates during clinical (student teaching) practice.
- Provide opportunities for teacher candidates to participate in professional development seminars/workshops, meetings, working with parents, the community and the School Board during clinical (student teaching) practice experiences.
- Support and/or facilitate meetings between the College Supervisor and the Supervisory Principal at four times throughout the academic year and maintains regular communications with the College.
- Collaborate with the College, Division of Education administrators and Jackson Public Schools personnel to assure that teacher candidates are prepared to positively impact student learning and achievement as a result of their preparation and experiences in district elementary and secondary schools.
- Evaluate the teacher education program to assure the program addresses quality pre-service teachers and the effectiveness of its teacher education program.

- Participate in bi-annual Teacher Education Advisory Council meetings to ensure smooth operation and transition in this partnership Agreement.

Tougaloo Teacher Candidates will:

- Comply with the policies and procedures of Tougaloo College, the Division of Education's Teacher Education Program, and Jackson Public Schools, including policies on confidentiality and disclosure of information at Jackson Public School sites.
- Comply with Mississippi and federal laws and regulations and follow Jackson Public school policies at the host school sites.
- Observe standards of professional dress and behavior during field experiences and clinical practice. Professional dress for teacher candidates is clean, neat, and modest, and the professional behavior for candidates is expected to be prudent, responsible and beyond reproach. Candidates are expected to be the models for children in language, conduct, and demeanor.
- Maintain the confidentiality of all student records and information exchanged during field experiences and clinical (student teaching) practice.
- Acknowledge and agree that neither the College nor Jackson Public Schools guarantees to place or maintain placement of any teacher candidate under this Agreement.

This agreement shall remain in effect for three (3) years, July 1, 2011 through June 30, 2014, unless either institution desires to cancel such Agreement at any time, either with or without cause. If either institution wishes to cancel this Agreement, the institution shall give sixty (60) days written notice of its intention to cancel this Agreement. If such notice is given, this Agreement shall terminate at the end of the sixty (60) days' notice, EXCEPT THAT the program's candidates shall continue as necessary for the purpose of permitting the teacher candidate to finish his/her placement at the host school site. This agreement may be terminated or altered at anytime upon mutual agreement of both institutions.

This agreement contains the entire Agreement between the institutions and supersedes all prior agreements and understandings, oral or written, with respect to the subject matter contained in this Agreement.

Signatures of Agreement

Dr. Pamela Russ
Tougaloo College
Dean, Division of Education, Supervision and Instruction

Date

Signature
Jackson Public Schools
Name
Title:

Date

Attachment: Current Partnering JP Schools
pr/jh



TOUGALOO COLLEGE
Division of Education, Supervision and Instruction
Tougaloo, MS 39174
(601) 977-7744 (Division Office)
(601) 977-6165 (Facsimile)

Meeting Agenda

Division of Education
Academic Resource Room
January 13, 2012 * 11:00 to 12:00

1. NCATE
2. Teacher Education Advisory Council Meeting
3. 2012 Spring Enrollment Numbers
4. Faculty Hiring



TOUGALOO COLLEGE
Division of Education, Supervision and Instruction
Tougaloo, MS 39174
(601) 977-7744 (Division Office) * (601) 977- 6165 (Facsimile)
education@tougaloo.edu

AGENDA

Teacher Education Advisory Council Meeting Minutes
Thursday, September 29, 2011 at 12 Noon
Woodworth Chapel Conference Room

- I. Introduction
Welcome – Dean Russ
- II. Division of Education Enrollment Numbers
 - a) Elementary Education - 44
 - b) Child Development - 12
 - c) Special Education - 3
 - d) Health, Physical Education & Recreation – 43
 - e) Secondary Education - 9
- III. Robert Noyce Scholarship Program
Division of Education and Natural Sciences were awarded a National Science Foundation grant in the amount of \$1,000,023.67 dollars. In order to produce highly qualified STEM Teachers for Mississippi's high critical needs schools in the region.
- IV. NCATE Accreditation Update
Mississippi Department of Education has scheduled our NCATE review for April 29 – May 1, 2012. A preliminary site visit has been scheduled for early February.
- V. Collaboration/Partnerships with PK-12 Schools
Handout of professional workshops and seminars offered by the Division of Education was distributed and discussed.
- VI. Professional Development Seminars/Workshops
Department of Education confirmed their commitment to partnerships with PK-12 Schools.



TOUGALOO COLLEGE
Division of Education, Supervision and Instruction
Tougaloo, MS 39174

(601) 977-7744 (Division Office) * (601) 977- 6165 (Facsimile)
education@tougaloo.edu

AGENDA

Teacher Education Advisory Council Meeting
Thursday, September 29, 2011 at 12 Noon
Woodworth Chapel Conference Room

- I. Introduction/Welcome
- II. Division of Education Enrollment Numbers
 - a) Elementary Education
 - b) Child Development
 - c) Special Education
 - d) Health, Physical Education & Recreation
 - e) Secondary Education
- III. Robert Noyce Scholarship Program
- IV. NCATE Accreditation Update
- V. Collaboration/Partnerships with PK-12 Schools
- VI. Professional Development Seminars/Workshops



TOUGALOO COLLEGE

Division of Education, Supervision and Instruction

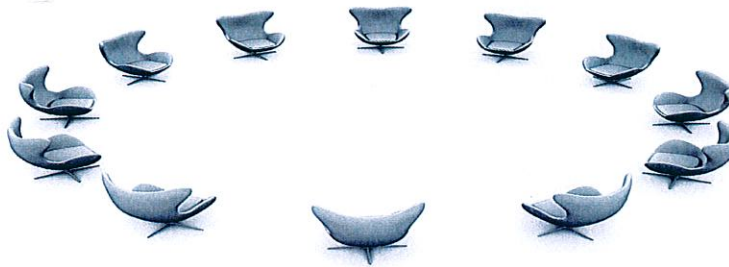
Tougaloo, MS 39174

(601) 977-7744 (Division Office)

(601) 977- 6165 (Facsimile)

PROFESSIONAL DEVELOPMENT WORKSHOPS

Offered by the Division of Education



- **Classroom Management**
- **Behavioral Management**
- **Collaboration of Teachers and Parents**
- **Assessment**
- **Reading in the Subject Content Area**
- **Building Relationships With Your Parents**
- **Health and Wellness**
- **Applied Writing for the Classroom Teacher**
- **Special Education Strategies for the Classroom Teacher**
- **Language and Social Cultural Issues in School**
- **Teaching Exceptional Children and At-Risk Students**

1. What recommendations or suggestions would you offer for improving the overall quality of programs and field experiences in the Division of Education?
2. Please give three suggestions for how we can better serve the needs of our local schools and the community?

Thank you for your feedback

1. What recommendations or suggestions would you offer for improving the overall quality of programs and field experiences in the Division of Education?
2. Please give three suggestions for how we can better serve the needs of our local schools and the community?

Thank you for your feedback



TOUGALOO COLLEGE
Division of Education, Supervision and Instruction
Tougaloo, MS 39174
(601) 977-7744 (Division Office)
(601) 977- 6165 (Facsimile)

AGENDA

Teacher Education Advisory Council Meeting Minutes
Wednesday, January 26, 2011 at 12:00 Noon
Woodworth Chapel Conference Room

I. Introduction/Welcome

Welcome – Dean Russ

II. Division of Education Enrollment Numbers

14 Students are enrolled in the teacher Preparation Program

- 9 - Elementary Education
- 3 – Secondary Education
- 2 – Special Education

III. Elementary Education Program/Modification/Changes

The Division of Education seeks to streamline and align the Elementary Education department program requirements in order for students to complete the Bachelors of Arts degree in four years. We have redesigned the Elementary Education major course requirements by eliminating 15 semester credit hours; changing the course number prefix of 3 upper division courses to 3 lower division courses; modifying, developing and adding course content in two core courses. More importantly, the requested changes are to provide clarity and succinct information for advising to our undergraduate students who are interested in majoring in Elementary Education.

IV. Proposed Minor in Education

Students wishing to prepare for teaching in secondary schools will be able to consult with a Education Minor Advisor beginning their freshmen year in order to complete a Education minor and their respective discipline program of study within a four year period leading to the 7-12 teaching licensure.

V. Robert Noyce Scholarship Grant

The Division of Education is working collaborately with the Division of Natural Sciences on two National Science Foundation Grants.

VI. Updated material on Cooperating Teaching/Mentor Handbook & Student Teaching Manual.

Committee members were given the opportunity to review the updated materials for the Cooperating Teacher and Student Teacher Handbook

Members Present:

Pamela Russ	Jannice Horton	Marilyn Coleman
Kathy Bryant Stephen	Norma Williams	Arthur McLin, Jr.
James D. Stewart	Andrea Montgomery	Allison Johnson
Tommie Mabry	Carlos D. Smith	Orthella Moman
Charlotte Seals	Alfredlene Armstrong	Stephanie Jacobs
Gail Gettis	Santanu Banerjee	James Coleman
Demetria White	Jocelyn Whipps	

Thanks to Thompson Hospitality for the wonderful lunch.



TOUGALOO COLLEGE
Division of Education, Supervision and Instruction
Tougaloo, MS 39174
(601) 977-7744 (Division Office)
(601) 977-6165 (Facsimile)

AGENDA

Teacher Education Advisory Council Meeting
Wednesday, January 26, 2011 at 12:00 Noon
Woodworth Chapel Conference Room

- I. Introduction/Welcome
- II. Division of Education Enrollment Numbers
- III. Elementary Education Program/Modification/Changes
- IV. Proposed Minor in Education
- V. Robert Noyce Scholarship Grant
- VI. Updated material on Cooperating Teaching/Mentor Handbook & Student Teaching Manual



TOUGALOO COLLEGE
Division of Education, Supervision and Instruction
Tougaloo, MS 39174
(601) 977-7744 (Division Office)
(601) 977- 6165 (Facsimile)

AGENDA

Teacher Education Advisory Council Meeting
Thursday, September 23, 2010 at 12:00 p.m.
Woodworth Chapel Conference Room

I. Introduction

II. Division of Education - Update

- 1) Accreditation
- 2) Praxis I/Test Prep Sessions
- 3) Enrollment
- 4) Restructuring of Health, Physical Education and Recreation Department
- 5) Collaboration among other divisions
- 6) Problem Solving - Small Groups

III. Responses from group activity

IV. Rap-Up



TOUGALOO COLLEGE
Division of Education, Supervision and Instruction
Tougaloo, MS 39174
(601) 977-7744 (Division Office)
(601) 977- 6165 (Facsimile)

Teacher Education Advisory Council

Meeting Minutes

September 23, 2010

Opening:

The first 2010-2011 meeting of the Teacher Education Advisory Council was called to order at 12:10 p.m. on September 23, 2010 in the Woodworth Chapel Conference room by Dr. Pamela Russ, meeting Chair.

Present:

Shelia Austin
Santanu Banerjee
Herbert Becks
Yolanda Brown
James Coleman
Marilyn Coleman
Carolyn Evans
Dr. Gail Gettis
Pollia Griffin
Dr. Marvin Hogan

Jannice Horton
O. W. Johnson
Tommie Mabry
Johnnie Maberry
Kay McClure
Richard McGinnis
Dr. Arthur McLin
Venetia Miller
Orthella Moman
Dr. Andrea Montgomery

Jessie Primer III
Dr. Pamela Russ
Steven Smith
James Stewart
Shandrea Taylor
Abdul Turay
Harvey Wardell
Fredrick White
Norman Williams

II. Division of Education – Update

- 1) Accreditation – The Division of Education (DOE) was approved for continuing accreditation by NCATE for two years. A site visit will be conducted within the next year. The Division of Education will be working to continue to pass all standards.
- 2) Praxis I/Test Prep Sessions – Conducted every Friday in Holmes Hall to prepare students in taking and successfully pass Praxis I examination in order to begin admitting students to the Teacher Preparation Program. The Division intention is to invite students to Praxis I preparation sessions and for testing (mock exams) when they first indicate their interest in Teacher Education.

- 3) Enrollment – Working to grow the education program through community outreach, recruitment/retention, forming a Future Teachers Club, online program, successful scoring on Praxis I examination.
- 4) Established Committee to restructure Health, Physical Education and Recreation Department to Kinesiology and Sports Management Department to be chaired by Professor Norma Williams. The Committee for Kinesiology and Sports Management will appear before the State Licensing agency in mid January 2011.
- 5) Collaboration among other divisions – Networking across campus making connections with Division Deans and other faculty/staff getting them on board in support of the Teacher Education programs.
- 6) Problem Solving/Small Groups – Council was divided into small groups of five. Two questions were given to each group for discussion and groups reported back to the Advisory Council.

III. Responses from Group Activity

See attachments.

IV. Rap-Up

Dr. Russ thanked everyone for coming and sharing their ideas on new approaches to improve and grow Tougaloo College Division of Education, Supervision and Instruction.

Adjournment:

Meeting was adjourned at 1:15 p.m. by Dr. Pamela Russ. The next general meeting will be held in spring 2011 with time, date and location to follow.

Question (1)

What recommendations or suggestions would you offer for improving the overall quality of programs and field experiences in the Division of Education?

Question (2)

Please give three suggestions for how we can better serve the needs of our local schools and the community?

Thank you for your feedback:

Question (1)

What recommendations or suggestions would you offer for improving the overall quality of programs and field experiences in the Division of Education?

Question (2)

Please give three suggestions for how we can better serve the needs of our local schools and the community?

Thank you for your feedback:



TOUGALOO COLLEGE
Division of Education, Supervision and Instruction
Tougaloo, MS 39174
(601) 977-7744 (Division Office)
(601) 977- 6165 (Facsimile)

Teacher Education Advisory Council (TEAC)

February 16, 2010

AGENDA / MINUTES (HIGHLIGHTED IN RED)

Dr. James C. Coleman & Mrs. Norma J. Williams, Facilitators

- *The meeting was called to order at 12:05 p.m. by Dr. James C. Coleman.*
- *The floor was available for opening comments. Dr. Andrea Montgomery, Dean of Humanities, informed the council about the search for a dean for the Division of Education.*
- *Dr. A. Turay, Provost/VPAA/Acting Dean, informed the council that the timeline for hiring a new dean is by July 1 or before if possible.*
- *Dr. Coleman thanked Dr. Turay for providing lunch for the meeting.*
- *Mr. Lee Payton blessed gave the invocation and blessed the food.*

I. Welcome

- II. Review of Council's Purpose:** *Dr. J. C. Coleman stated that the council's purpose is to form collaborative partnerships with local school districts/educational agencies. All information shared with the council is for information/advisory purposes only; not for voting aspects.*

III. NCATE

- *Conceptual Framework: The survey will be requested from the IRAP office to administer to all divisions before mid-term.*
- *Institutional Visit: The Process Review visit will be held May 2010. Teacher education majors must be have a 2.5 GPA, 44 hours, passed Part I of the PRAXIS exam or a 21 or above score on the ACT with no sub-score less than 18. Students must also complete an application and provide 3 letters of reference. Dr. Coleman suggested that Dr. Turay communicate with Ms. Gail Gattis to see if the Process Review/NCATE Focus visit can conclude at the same time.*
- *Collaborative Partnerships: All classes have been placed on the field for observations/practicums in local school districts and educational agencies.*

- IV. Student Teaching:** *There are no students on the field for student teaching this semester.*

V. Field Experiences

- *Observations: See attached document for communication with school principals/agency directors....*
- *Practicums: See attached document for communication with school principals/agency directors....*
- *Community Service: Dr. Margarette Butler is the community service contact person for Tougaloo College. All Division of Education students' community service must be approved by Dr. James C. Coleman before the students begins hours. No hours will be*

approved without this approval. Dr. Butler and the Office of Academic Affairs are preparing a booklet of approved community service sites for student use.

VI. Division Initiatives

- *PRAXIS Sessions: The Division of Education will begin PRAXIS Sessions for teacher education majors and students interested in becoming teacher education majors beginning Thursday 4:00 – 6:00 p.m. and Fridays 10:00 – 12:00 p.m. Dr. Doris E. McGowan, Associate Dean of Education at Alcorn State University, and Dr. Doris Gary, Former Dean of Education at Alcorn State University, will be the instructors. This initiative is paid by Title III Program/Curriculum Enhancement. The objectives are to increase enrollment in the teacher education program and provide services to students in other disciplines to be admitted into the teacher education program. Dr. Coleman stated that there will be a media blitz to promote this program for the student body and faculty. Professor Kathy Bryant-Stephen proposed that there be standards for students that fail to attend the sessions since there will be limited slots.*
- *Kappa Delta Pi: Professor Stephen announced that 4 new students were inducted last spring. This is an honor society. \$38.00 annual dues & \$4.00 local dues. Professor Stephen attended the National Convocation in Orlando, FL in October 2009. The sessions were Alternative School and Classroom Management. The next induction will take place March 2010. The goal is to increase membership and do more scholarship research initiatives and fund raisers. Dr. Paulia Griffin, Madison County School District, asked what were the objectives for the program. Professor Stephen informed the council that it was to promote research drives, research fairs and mentoring programs for education majors.*
- *Gladys Noel Bates: Dr. Arthur McLin announced that this group is named after a former Tougaloo College student who fought for equal pay of black teachers. She later moved to Colorado where she lives today. This group is recruiting members across disciplines and preparing for the upcoming Tougaloo College – Mississippi College Undergraduate Research Symposium hosted by Tougaloo College in April, 2010. There will be empirical research and poster presentations at the symposium.*
- *Mississippi Association of Educators – Student Program: Mrs. Norma J. Williams require all her students to join the MAE-SP. Currently, there are 12 members in the organization. This organization has great incentives for members such as insurance, legal advisors and networking opportunities.*

VII. Strategic Planning Highlights

- *Online Recruitment: Electronic Brochures and email communication to schools are sent from the division office to recruit students to Tougaloo College for teacher education. Each council member was provided with a recruitment packet which is given to high school students and counselors on recruitment trips.*
- *Standard Based Assessment*
- *NCATE Focus Visit: The Focus visit is May 1-3, 2010 (Saturday – Monday). The concentration will be on Standards 5 & 6.*

VIII. Questions/Answers/Comments

- *Ms. Jocelyn Doss, Tougaloo College graduate (Teacher Education major)/Exceptional Education Director with Hinds County School District, stated that the district is interested in partnering with Tougaloo College for field placements. Anything the students need, she will be available to assist.*
- *Dr. Turay thanked the division faculty for what they do for Tougaloo College. The search for the dean should be completed by July 1, 2010.*

IX. Adjournment



TOUGALOO COLLEGE
Division of Education, Supervision and Instruction
Tougaloo, MS 39174
(601) 977-7744 (Division Office)
(601) 977- 6165 (Facsimile)

Teacher Education Advisory Council (TEAC)

February 16, 2010

AGENDA

Dr. James C. Coleman & Mrs. Norma J. Williams, Facilitators

- I. Welcome***
- II. Review of Council's Purpose***
- III. NCATE***
 - a. Conceptual Framework***
 - b. Institutional Visit***
 - c. Collaborative Partnerships***
- IV. Student Teaching***
- V. Field Experiences***
 - a. Observations***
 - b. Practicums***
 - c. Community Service***
- VI. Division Initiatives***
 - a. PRAXIS Sessions***
 - b. Kappa Delta Pi***
 - c. Gladys Noel Bates***
 - d. Mississippi Association of Educators – Student Program***
- VII. Strategic Planning Highlights***
 - a. Online Recruitment***
 - b. Standard Based Assessment***
 - c. NCATE Focus Visit***
- VIII. Questions/Answers***
- IX. Adjournment***



(601) 977- 6165 (Facsimile)

SIGN-IN SHEET

NAME	SCHOOL/AGENCY	POSITION
Al C. Cate	Tongalo College	Tit Hall III Program Curriculum Enhancement
Jocelyn Doss	Tongalo Co Hinds County	Director of Exceptional Services
Tommiemabry	Tongalo College	Health / Physical Education
Kathy B. Joseph	Tongalo College	Professor in Education
Arthur McIn	Tongalo College	Ass. Prof. Ed.
JAMES O. Coleman	Tongalo College	ASSOC. Prof.
Anna Miller	Tongalo College	NREL
Hung	Tongalo College	Ex. Director / A.H.
Lee Paffo	Tongalo College	Instructor / Coach
Dr. Andra M. Manning	Humanities / Tongalo College	Faculty / Administrator
Dr. Della Duffing	Madison Co. Schools	Assistant Superintendent



TOUGALOO COLLEGE
Division of Education, Supervision and Instruction
Tougaloo, MS 39174
(601) 977-7744 (Division Office)
(601) 977- 6165 (Facsimile)

Teacher Education Advisory Council
September 24, 2008
Dr. Marilyn H. Coleman, Facilitator

- I. NCATE
 - The division had a visit in March 2008 and we have conditions that need to be met
 - There will be a focus visit in the spring
 - The budget standard was met with conditions
 - Faculty qualifications -- not met. We need more faculty.
- II. Field Experiences
 - Students are being placed on the field on and off campus
 - EX: Helen's day care and disability services at the college
 - There is one student on the field this semester with student teaching
- III. SACS
 - QEP is a part of SACS reaffirmation
 - It deals with a theme or focus campus-wide
 - Looks at how all sectors include critical thinking and analytical thinking when dealing with students
 - October 20- 22 – SACS will visit the college
- IV. Curriculum Framework Surveys
 - Deals with the READ model; the results will be coming in a couple of weeks
 - NCATE team will interview campus individuals and may possibly call on the TEAC for interviews also
- V. Recruitment
 - Bailey High School has a high school day on October 3.
 - The Division will participate and give out information on the school
- VI. Secondary Majors
 - Redesign is coming from the Blue Ribbon Committee
 - Secondary education across the disciplines is lacking. Students want to go alternate route.
 - Co-discipline advising is needed after the Rites of Passage
 - Students are required to complete 1 joint senior thesis; that will satisfy both division requirements
 - Secondary student teachers are visited a minimum of 3 times by their content division



TOUGALOO COLLEGE
Division of Education, Supervision and Instruction
Tougaloo, MS 39174

Teacher Education Advisory Council (TEAC)
September 24, 2009

AGENDA

- I. Welcome
 - A. Introduction of Members
 - B. Changes in the Division
- II. Overview of Council's Purpose
- III. NCATE
 - A. Conceptual Framework
 - B. Institutional Visit
- IV. Update on Teacher Education Admits
 - A. Adrian King – History Education
 - B. Dorothy Perry – Elementary Education
 - C. Shelia Austin – Special Education
 - D. Gladys Hicks – Elementary Education
 - E. Cheleen Sugar – Music Education
- V. Field Experiences
 - A. Observation
 - B. Practicum
 - C. Community Service
- VI. Division Initiatives
 - A. Tougaloo College Institute for Mathematics
 - B. Education Seminar
 - C. Collaborative Partnerships
 - D. Project READ
- VII. Strategic Planning Highlights
 - A. Technology
 - B. Recruitment
 - C. Highly Qualified Teachers
- VIII. Questions/ Answers
- IX. Adjournment

Dr. Weymoth Crowell
6020 Woodlea Rd.
Jackson, MS 39206

Dr. Connie Richardson, Director
Title III Program
Curriculum Enhancement

Dr. Santanu Banerjee
Natural Science Division

Mr. Jon Coleman
Bailey Magnet High School
1900 North State Street
Jackson, MS 39202

Mr. Alvin C. Carter
711 Lake Harbour Dr.
#1036
Ridgeland, MS 39157

Dr. Kamal Abdelrahman
Social Science Division

Mrs. Kathy Bryant-Stephens
Division of Education

Mr. Charles McClelland

Mr. Reuben Myers
Canton Public School District
403 East Lincoln Street
Canton, MS 39046

Mrs. Norma Williams
Division of Education
HPER Department
Holmes Hall

Mrs. Demetria Howard-White
Natural Science Division

Mrs. Jessie Dawson

Mr. Harvey Wardell
Division of Education
Athletics

Dr. Kay McClure
North Jackson Elementary School
650 James M. Davis Dr.
Jackson, MS 39206

Mr. Lee Payton
Division of Education
Athletics

Bonita Potter
Deputy Superintendent
Jackson Public School District
662 South President Street
Jackson, MS 39201

Dr. William Woods
Tougaloo College
History Department

Ms. Cathy Gaston
Friends of Children of MS
939 North President St.
Jackson, MS 39202

Dr. Andrea Montgomery
Humanities Division
Tougaloo College

Ms. Carolyn Evans, Registrar
Blackmon Building
Tougaloo College

Dr. Abdul Turay
Provost/VPAA
Tougaloo College

Mr. Calvin Lockett
Bailey Magnet High School
1900 North State Street
Jackson, MS 39202

Mr. Herbert Beck
English Department
Tougaloo College

Dr. Pollia Griffin, Asst. Supt.
Madison County School District
P. O. Box 159
117 Fourth Street
Flora, MS 39071

Mr. Wilbur Walters
662 South President Street
Jackson, MS 39201

Dr. Arthur McIn, Jr.
Division of Education

Ms. Markieshia Harris
Division of Education

Mr. Benjamin Brown
Division of Education
Tougaloo College

Mrs. Helen Carter
Helen's Day Care
733 Cotton Hill Street
Madison, MS 39110

Mr. Keithdrick Harris
Division of Education