



TOUGALOO COLLEGE

Office of Academic Affairs Credit/No Credit Request

Directions: Complete this form in its entirety, sign and secure all signatures in order listed. Please note that your request will be denied if any signature is altered, missing, or forged.

During each student's tenure at Tougaloo College, he/she place two elective courses on credit/no credit. Courses required for either general education or the major are excluded. Credits earned in this way may not be changed to letter grade under any circumstances. The credit/no credit period is one week after midterm grades are released by the Office of the Registrar. The Office of the Registrar will validate whether the student is eligible for this request.

Name _____ ID# _____

Classification _____ Major _____

Course Title _____

Department Code / Number / Section _____

Student's Name (Print)

Student's Signature

Date

Approvals:

Registrar's Signature

Date

Instructor's Signature

Date

Advisor's Signature

Date

Dean's Signature

Date

Provost/VPAA's Signature

Date