

OFFICE OF SPONSORED PROGRAMS & RESEARCH

Authorization to Apply & Submit

1. GENERAL INFORMATION Project Title: Project Director: Grant Type: Private Federal Other, (Please explain) Grantor Agency: Grantor Agency Deadline for Proposal: Funding Period: 2. PROJECT DESCRIPTION/PLAN Estimated grant amount: \$ Estimated match amount: \$ No If yes, please list the percent: % Match required: Yes Is 41% Indirect Cost allowed: Yes No If no, please indicate the allowable percent: ______% In-Kind /Cash match requirement: No Yes Please discuss Match Requirement:

updated: 11/2020



3. ANTICIPATED PROJECT PERSONNEL **Position Needed** Funded/In-kind **FTE** Hourly **Existing Institutional** 4. FACILITY REQUIREMENTS How will project facilities requirements, if any, be met? (please explain) 5. IMPLICATIONS FOR THE COLLEGE • Does this project relate to the goals and objectives of the college? Yes No • Will this project impact other departments/units? If yes, explain how you plan to include that department/unit in the planning process. • Will Students be employed by the project? Yes No • Will scholarship or stipend support be provided under the proposed application? Yes No • Is Academic Senate approval required? Yes No • Are human/Animal subjects involved in this proposed project? Yes No 6. COMPLETION OF PROJECT/FUNDING When funding ends, what will happen to this project? (please explain) Required

7. BUDGET

• If the project will be completed within one year, provide an estimated budget for the project.

** A Budget template is available upon request**

updated: 11/2020



• If the project will a period of years, provide an itemized budget for the project.

** A Budget template is available upon request**

Please note: Sample Budget must be included for approval.

Project Director	Date
Division Dean	Date
Provost/Vice President for Academic & Student Affairs	Date

updated: 11/2020