



Division of Finance and Administration

NOTICE OF INTENT TO AWARD

Procurement Number	RFP 24-1030
Procurement Name	Engineering Services for Water and Sewer Infrastructure Upgrades
Procurement Release Date	November 5, 2024
Response Due Date and Time	December 6, 2024, by 2:00 PM CST
Contract Effective Date	December 27, 2024
Intent to Award Posted	December 16, 2024

Tougaloo College issued invitation for Request for Proposals (RFP 24-1030) on November 5, 2024, to secure a contractor to provide pre-design, investigations, preliminary design, detailed engineering design, tender document preparation, contract administration and overall project management for the Tougaloo College campus water and sewer infrastructure upgrades.

In response to the RFP, Tougaloo College received two (2) sealed bids on and before the submission deadline (December 6, 2024) from the following contractors:

1. Cornerstone Engineering, LLC
2. Woolpert, Inc.

The evaluation process was scored based on the following: Qualifications (30pts), Experience (30pts), Capacity for Performance (20pts), and Proposed Cost (20pts). Three individuals served on the selection committee. The individual scores were totaled with a resulting average. The bids were opened on December 6, 2024, with a completed review on December 16, 2024, and ranked as follows:

Bidder	Evaluation Score
1. Woolpert, Inc.	100 pts
2. Cornerstone Engineering, LLC	80pts

Based on the evaluation and resulting scores, Tougaloo College intends to award the contract to Woolpert, Inc. The contract effective date will be December 27, 2024, at an estimated contract value of \$744,800 to complete the water and sewer infrastructure upgrades.

Submitted by:
Dr. Pacey Bowens,
Vice President for Finance and Administration