

TRANSFER CREDITS APPROVAL FORM

Directions: Please complete and submit this form to the **Office of the RegistrarRecords** for final approval. Authorizing signatures must be authentic for credit transfers to be considered. Please work in close consultation with your academic department. **This form must be submitted for evaluation and approval prior to enrolling in the proposed transfer course(s);** therefore, please be cognizant of time constraints.

Name _____ Classification _____ Student ID No. _____

Contact Info _____ Academic Major _____ Advisor _____

Which College or University do you plan to attend? _____

Check Session(s): Fall _____ Spring _____ 1st Summer Session _____ 2nd Summer Session _____ Year _____

Check one or more of the following to indicate your major reason for planning to attend summer school.

- | | |
|------------------------------------------------------------------------------|-----------------------------------------------------------------|
| <input type="checkbox"/> Courses easier at another school | <input type="checkbox"/> To catch up and graduate with my class |
| <input type="checkbox"/> Courses will not be offered at Tougaloo next year | <input type="checkbox"/> To graduate early |
| <input type="checkbox"/> Nothing else to do in summer | |
| <input type="checkbox"/> To avoid conflict in schedule at Tougaloo next year | |
| <input type="checkbox"/> Other (List) _____ | |

Directions: List title(s), credit hour(s), Tougaloo College equivalent course, and course classification.

Course Code & No.	Course Title	Cr Hrs	TC Equivalent	Gen Ed	Major	Elective

Required Approvals:

No transfer hours on file

Total number of hours previously transferred: _____ cr. hrs.

Advisor or Department Chair

Date

Dean

Date

Registrar's signature

Date