

**TOUGALOO COLLEGE
TOUGALOO, MISSISSIPPI 39174**

NOTICE OF JOB OPENING

TOUGALOO COLLEGE Seeks: Residence Advisors (Female Dormitory-
Upward Bound Programs)

Position Summary: Provides leadership and supervision of the tutors and students in the residence hall; assists in counseling, tutoring services and other duties as assigned; assists with coordinating nightly tutoring services; responsible for the Upward Bound program residence hall; supervises students in the residence halls; assists with signing students in and out for trips and home weekend visits; conducts meetings with tutors and students regarding residence hall rules and regulations; keeps reports and requests maintenance needs; coordinates health care responses for injured students.

Experience/Qualifications: A minimum of a four (4) year degree or near completion with experience in residence hall supervision. The Residence Advisors will work six (6) weeks during the summer component. Renewal will be based on the end of the year evaluation.

Date of Position Opening: February 8, 2010

Application Deadline: Until filled

Salary: Negotiable

Send fax to: Tougaloo College

Attention: Director of Human Resources

(601) 977-7866 *(No phone calls please)*

ALL APPLICANTS WILL BE CONSIDERED WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, AGE, MARITAL OR VETERAN STATUS; MEDICAL CONDITION, DISABILITY; OR ANY OTHER LEGALLY PROTECTED STATUS.

TOUGALOO COLLEGE AN EQUAL OPPORTUNITY EMPLOYER