



**TOUGALOO COLLEGE  
TOUGALOO, MISSISSIPPI 39174**

**NOTICE OF JOB OPENING**

**TOUGALOO COLLEGE Seeks: A Social Worker Case Manager**

To provide social services and assistance to improve the social and and psychological functioning of children and their families in the Sunflower County area. He/She is expected to perform case management and administrative duties in the execution of the job requirements. Exercise leadership in identifying needs, providing services to clients and the community, and to assist in the development of programs to meet those needs. This person will report to the Program Manager.

**Position Summary:**

Interview clients individually, in families, or in groups, assessing their situations, capabilities and problems, to determine what services are required to meet their needs; Counsel, or cause to be referred for counseling, individuals, groups, families, or communities regarding issues including mental health, unemployment, substance abuse, physical abuse, social adjustment, childcare, and/or medical care; Utilize the project's electronic health record to document, maintain and/or transfer needed health information for the treatment of project clients; Consult with parents, teachers, and other school personnel to determine causes of problems such as truancy and misbehavior, and to implement solutions; Develop and review service plans in consultation with clients, and monitor outreach worker follow-ups to assess the quantity and quality of services provided; Refer clients to community resources for services such as job placement, debt counseling, legal aid, housing, medical treatment, etc.; Supervise the work of the project's Community Health Outreach Workers and utilize them in implementing the client's service plan; and, perform other duties as reasonably assigned.

**Experience/Qualifications:**

A Bachelor's or Master's Degree in Social Work from an accredited four year college or university which has an accredited school of social work. A valid license in the State of Mississippi to practice social work at the BSW or MSW level and a minimum of two years experience working with a health/human service agency, preferably in mental health. The ability to communicate and work at all levels, including clients served by the project, community leaders, health care professionals, and the media is essential. Organizational skills in developing community-based partnerships are desired.

**Date of Position Opening: 12-09-2009    Date Position Available: 1/1/2010**

**Application Deadline: 12/28/09**

**Salary: \$35,000 per year**

**Send fax to:                                    Tougaloo College  
    Attention: Director of Human Resources  
    (601) 206-4147**

**ALL APPLICANTS WILL BE CONSIDERED WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, AGE, MARITAL OR VETERAN STATUS; MEDICAL CONDITION, DISABILITY; OR ANY OTHER LEGALLY PROTECTED STATUS.**

**TOUGALOO COLLEGE AN EQUAL OPPORTUNITY EMPLOYER**