



**TOUGALOO COLLEGE  
TOUGALOO, MISSISSIPPI 39174**

**NOTICE OF JOB OPENING**

**TOUGALOO COLLEGE Seeks: A Community Health Outreach Worker**

To conduct outreach to students, adults and families residing in Sunflower County, Mississippi to increase awareness and the need for health prevention, medical and dental check-ups, social and economic issues impacting their families. He/She will persons in need of health and social services and refer them to the project's case manager. Outreach activities will be conducted in neighborhoods, door-to-door, agencies, churches and schools. This person will report to the Social Worker Case Manager.

**Position Summary:**

Plan, prepare and implement projects and procedures for effective community outreach and enrichment; Responsible for documentation and program data and statistics utilizing the project's electronic health record; Assist in facilitating client services, training workshops, events and other functions pertaining to the project's programming; Coordinate student, adult and family participation in health and social services programs based on needs assessments and interviews; Assist in setting-up and conducting follow-up appointments regarding care plans; Provide transportation and assist in transportation needs; Conduct client health education; and, perform other duties as reasonably assigned.

**Experience/Qualifications:**

Candidate for position must have a high school diploma or equivalent (GED); good communication skills, and the ability relate to individuals and families of varied ethnic, cultural backgrounds, ages and economic circumstances; ability to execute outreach plans, collect data and prepare reports; have a valid driver's license and transportation; and, a working knowledge of the computer.

**Date of Position Opening: 12-09-2009      Date Position Available: 2/1/2010**

**Application Deadline: 12/28/2009**

**Salary: Part-time employment @ 25 hours per week @ \$10.00 per hour.**

**Send fax to:                      Tougaloo College  
   Attention: Director of Human Resources  
   (601) 206-4147**

**ALL APPLICANTS WILL BE CONSIDERED WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, AGE, MARITAL OR VETERAN STATUS; MEDICAL CONDITION, DISABILITY; OR ANY OTHER LEGALLY PROTECTED STATUS.**

**TOUGALOO COLLEGE AN EQUAL OPPORTUNITY EMPLOYER**