

ANNOUNCEMENT OF POSITION OPENING

HIGH SCHOOL PRINCIPAL

POSITION AVAILABLE: 1 July 2011

POSITION LOCATION: Columbus High School

MINIMUM QUALIFICATIONS:

- ❖ Current Mississippi Administrator's License or immediate eligibility for licensure.
- ❖ Demonstrated commitment to student-centered learning environment.
- ❖ Demonstrated ability to improve student achievement through a working knowledge of current theory and best practices in the high school curriculum.
- ❖ Strong collaborative and interpersonal skills to lead teachers, parents, and members of the school community.
- ❖ Knowledge of best practice in instruction and assessment.
- ❖ Demonstrated excellence in written and oral communication skills.
- ❖ Ability to use technology for data analysis and understand its application to student learning.
- ❖ Demonstrated commitment to a program of continuing professional development.
- ❖ Knowledge of current school law.
- ❖ Demonstrated ability in a multi-task work environment.

ADDITIONAL QUALIFICATIONS PREFERRED BUT NOT REQUIRED:

- ❖ Experience as a school building leader at the secondary level.
- ❖ User knowledge of computers and computer-related technologies (Word Processing, Spreadsheets, Database, PowerPoint)
- ❖ User knowledge of MDE approved or similar administrative software

CLOSING DATE: Deadline for applications: April 22, 2011 – or until position is filled.

CONTRACT PERIOD: 236 days

SALARY: \$93 - \$97K - Commensurate with Columbus Municipal School District pay scale

CMSD employees who meet the requirements for this position and wish to be considered should write a letter outlining their qualifications. Email the letter to Dr. Myra Gillis, Personnel Coordinator.

Any vacancies that occur as a result of filling this position may be filled from the applications received from this advertisement. The district reserves the right to fill this position from the applicant pool for previous openings.

All qualified persons are encouraged to apply by completing an application in the Personnel Office, Columbus Municipal School District, PO Box 1308, 2630 McArthur Drive, Columbus, MS 39703-1308; Phone (662) 241-7400 or Fax (662) 241-7438 or email Gillism@columbus.k12.ms.us) Applications are available online at www.columbuscityschools.org

The Columbus Municipal School District, as an Equal Opportunity Employer, employs qualified applicants without regard to race, color, religion, sex, national origin, age, genetic information, marital or veteran status the presence of a non-related medical condition or disability, and requires affirmative action to ensure equality of opportunity in all aspects of employment.