

**Tougaloo College
Office of Community Service
Agency Placement Form**

Students must fill out a Community Service Agency Placement Form before starting their community service. The Office of Community Service must approve the placement before a student may begin the service.

Student's Information

Student's Name

I D Number

E-mail Address

Telephone Number(s)

Advisor's Signature

Student's Signature

Date

Community Agency Information

Name of Agency

Agency Address

Telephone Number

Fax Number

Contact Person

E-mail Address

Supervisor's Signature

Date

Community Service Coordinator

Date

*Please return this form to the Office of Community Service. You must have this office's approval **BEFORE** you begin service at the agency.*